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California Institute of Technology

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JPL

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Ms. Helen K. Tsai
Community Library Manager
La Canada Flintridge Library
4545 N. Oakwood Avenue
La Canada Flintridge, CA 91011

Dear Ms. Tsai:

Thank you for taking the time to speak with Pam Cooley and myself this past Monday. As discussed, we would like to use the La Canada Flintridge Library as an Information Repository for the JPL Superfund Activities.

JPL is required by law to establish both information repositories and an off-site administrative record to provide the public the opportunity to review documents and information related to clean-up issues. The Pasadena Public Library has agreed to maintain the Administrative Record and we are pleased that the La Canada Flintridge Library will be one of our Information Repositories.

This documentation will include:

- Remedial Investigation/Feasibility Study Work Plan
- Community Relations Plan
- Remedial Investigation Report (Draft and Final)
- Feasibility Study Report (Draft and Final)
- Responsiveness Summaries
- Signed Record of Decision
- Federal Facility Agreement
- Remedial Design Work Plan
- Copies of the laws that govern environmental clean-up operations (CERCLA and RCRA)
- Copy of regulations (National Contingency Plan)
- Documentation of Site Sampling Results
- Brochures, Fact Sheets, and other information about the Superfund Program and the specific site
- Copies of press releases and newspaper clippings that refer to the site

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The above-listed information will gradually accumulate over several years. JPL staff will deliver materials to the library as they become available. We will rely on the library's system for public access, in view of your expertise in information dissemination. JPL staff will periodically check the repository to insure that all essential materials are available.

An information repository provides local officials, citizens, and the media with easy access to accurate, detailed and current data about the site. It demonstrates that JPL is responsive to citizens' needs for comprehensive site information.

We appreciate your cooperation in this matter and look forward to working with you.

Sincerely,

Kimberly A. Lievens
Public Services
Representative

KAL:slm

bcc: Pam Cooley ✓